

MEMORANDUM

To: EEU E-mail Service List

From: Ann Bishop and Ed McNamara, Board staff

Re: Next Steps for EEU Structure Working Group

Date: September 5, 2007

On August 31, 2007, Public Service Board ("Board") staff held the second meeting of the Energy Efficiency Utility ("EEU") Structure Working Group. At that meeting, attendees agreed to the following next steps:

- Board staff will prepare a summary listing the reports that are regularly prepared regarding the EEU's performance, and the schedule for preparing them. Board staff will post copies of these reports and the current Board-Vermont Energy Investment Corporation ("VEIC") contract on the Working Group's web page.
- VEIC will send Board staff links to reports prepared by other organizations on energy efficiency activities around the country (including attempts to compare other states' performance). Board staff will post those links on the Working Group's web page.
- VEIC will continue to work on the draft comparison of characteristics of energy efficiency administration in Maine, New York, Oregon, Wisconsin, and Vermont. In addition to completing the current charts, VEIC will include energy efficiency spending on a per capita basis, and will include information on energy efficiency spending in a state where utilities are continuing to operate efficiency programs (perhaps Massachusetts).
- By **September 12, 2007**, participants will circulate to the EEU e-mail service list their comments describing the EEU structure that they recommend be implemented in Vermont or describing an EEU structure that they propose the Working Group consider in this process. These comments may also identify elements that participants do not want to be a part of an EEU structure in Vermont. Participants

who do not choose to describe a complete structure may provide more limited comments on desirable or undesirable structural elements. **Previously these comments were going to focus on the key characteristics of a franchise. At the August 31 workshop, participants agreed to change the subject of these comments as described herein.**

- From 1:30 to 5:00 p.m. on **September 14, 2007**, the EEU Structure Working Group will meet in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. At this meeting, participants will finish the discussion of any prepared summaries of other structural models and will discuss the September 12 comments.
- From 9:00 to 11:30 a.m. on **September 27, 2007**, the EEU Structure Working Group will meet in the Board's Hearing Room, Third Floor, Chittenden Bank Building, 112 State Street, Montpelier, VT. The agenda for this meeting will be determined at the September 14 workshop.

Workshop participants also agreed that once the Working Group has developed some more specific proposals for an EEU structure in Vermont, it would be useful to ask national experts to comment on those proposals. Participants suggested consulting the following experts: Marty Kushler of the American Council for an Energy Efficient Economy ("ACEEE"), Chuck Goldman of the Lawrence Berkeley National Laboratory, NSave, GDS Associates, and the Regulatory Assistance Project.